

Oconee County Library Board

January 21, 1985, ~~10:00~~ 2p.m.

Oconee County Library

Presiding: Wanda Langley

Attending: Caroline McLeroy, Diane Wiley, Virginia Wells, Betty Dawson, Shirley Budd, Faye Grayson, Wanda Langley, Patti Jay, Roxanne Austin, Kathy Ames, Lillian Rayner, Billie Brown

The Oconee County Library Board met on January 21, 1985 at 2p.m. for its quarterly meeting. The minutes were read and approved. The Treasurer's Report showed a balance of \$1,086.32 in the General Fund and \$1000.00 in the Map Account and a savings certificate of \$1000. making a total of \$3,061.32.

Mrs. Langley introduced Lillian Rayner, the new librarian at The Bogart Library. The needs of The Bogart Library were discussed. Mrs. Grayson and Mrs. McLeroy were asked to appear at the ~~the~~ Bogart City Council to ask for the use of a phone extension and to promote interest in The Bogart Library. Mrs. Langley has written a letter to Mr. Wagner, Oconee County Commission, on the maintenance problems in The Bogart Library. The estimates were \$300-400 for materials. Mrs. Langley asked Betty Dawson and the Maintenance Committee to contact Mr. Wagner on this matter.

Billie Brown reported that the maintenance of the building had improved. Mike Thornton will be in charge of the yard work year round, and Mrs. Jones Desso will do cleaning of the interior of the building. Mrs. Brown thanked the Board for the flowers during the illnesses of her mother and husband. She reported that the library had received a number of gifts: The Dups gave to the genealogical collection, The Palsgaard family gave to the children's collection, Eugene Smith and the Norm Graysons donated a Record Browser, Nell Wells gave 10,000 bookmarks for use in the library. 40-50 books have been purchased by patrons in the Memorial/Honor gift book program. All regular programs of the library have been doing well with an average of 25-30 new families each month.

Nina Austin reported on the passage of Amendment #8 in last election. She showed a copy of the new Georgia Public Library Trustees Handbook. A copy will be on file at the

library and for our officers. She reported on The legislative monitor hired by Georgia Library Assoc. to keep us informed on General Assembly's actions on libraries. The Trustees section of The Georgia Library Assoc. will present an award to Speaker Tom Murphy on Feb. 13 and Board members were asked to attend. A Legislative Wednesday at the Capital will be held on Jan. 30.

Mrs. Ames urged board members to attend one of the days at The Legislature. She reported that the copying machine in the Oconee County Library had broken and may have to be replaced.

Mrs. Virginia Wells was appointed chairman of publicity for the library.

Mr. Langley announced that The April meeting would be the Budget meeting. The Finance Committee of Linky Budd and the chairman of The Library Board will be working with The Athens Regional staff on the budget. Items to be included in the budget and a suggested 5% increase were discussed.

Under old business, the Book Sale was discussed. Mrs. Wells moved and Mrs. Grayson seconded that the Book Sale be held in the spring with the proceeds to go to a new copying machine. Motion passed. The Book Sale Committee of Gayle Grayson, Mildred Rice, Pattie Day will set the date.

Mrs. Wells reported for the nominating committee that the committee had not been able to find a chairman. Mrs. Wiley moved and Mrs. McLeary seconded that the following officers presented by the Nominating Committee be elected as officers of The Board for a two year term. Motion carried to elect the following officers: Vice Chairman: Betty Dawson, Secretary: Caroline McLeary and Treasurer: Virginia Wells. The Nominating Comm. will continue to seek a chairman.

Mrs. Langley submitted her resignation as a member of The Board. She was thanked for her faithful service and leadership. Mrs. Dawson moved and Mrs. Wells seconded that Mrs. Corine Stiving's name be submitted to Board of Commissioners to fill Mrs. Langley's unexpired term.

The next meeting will be April 15, 1985. There being no further business, the meeting was adjourned at 4:15 p.m.

Pattie Day
Secretary

Oconee County Library Board

April 15, 1985

Oconee County Library

Presiding: Betty Dawson

Attending: Mrs. Ames, Miss Austin, Billie Brown, Lily Raynor, Betty Dawson, Caroline M. Hargy, Mildred Rice, Patti Day, Virginia Wells, Faye Brannon, Joyce Hordgine, Corinne Stiving, Daryl Christopher.

The spring quarter meeting of the Oconee Co. Library Board met at the library April 15 '85 at 2:00 pm. A representative of Monroe Systems, Randy Bassett, demonstrated a copying machine. This model costs \$1395.00 plus an annual maintenance fee.

Corinne Stiving was welcomed to the board. She will fill Wanda Farley's unexpired term (Dec. '85)

Virginia Wells gave the treasurer's report of a balance of \$3,736.50. Lily Raynor has sold an old filing cabinet and a set of outdated donated encyclopedias. This \$55 will be earmarked for the Bogart Library.

The board signed letters of appreciation to be sent to Mike Thornton, grounds maintenance and Jane Oesso, library maintenance.

A letter from Patrick Dawdy was presented requesting a change in library policy concerning use of the auditorium. Patti Day moved that a letter be sent to Mr. Dawdy explaining that the board must comply with the guidelines we have established on the matter. Motion carried.

Report from the Bogart Library, Lily Raynor: The plumbing has been repaired. She requested a review of magazine subscriptions. Kathy Ames will do this when they are renewed. The Bogart Kindergarten visits monthly and enjoys reading, songs, records, games and movies. Interest in the library is holding up.

Report from the Watkinsville Library, Billie Brown: Library's steady continued growth of ^{number of} patrons. National Library week is being observed by children's original displays on "Panama" in the auditorium. Thirteen different groups are coming in for

Stony hours. Billie had a presentation of "library work as a career" at Career's Day at the high school. The Pilot Club gave the library a check for \$50. This was put toward the purchase of a cart for the projector. \$800+ has been donated for a total of 87 gift books.

Betty Dawson reported that she contacted Choyce Johnson about further work at Bogart. A Mr. Brown will take care of the list of needed repairs. Miles Sheffer, architect, will inspect the roof problem at the Wethersville library and recommend what needs to be done. We will also discuss further expansion with Mr. Sheffer.

Kathy Ames reported a new offer from the state, a 90% match of funds for a building program. We need to be thinking about an addition. She recommended a conference with Mr. Sheffer about this. The summer reading club theme is "Take Off With Books." The personnel committee needs to examine the personnel manual (Dail Christopher, Joyce Hardigan, Caroline Mieroff) and recommend it to the board.

Miss Austin^{reported} on the Ga. Library Association luncheon in Feb. We were represented by Pattie Joy. The Regional Library Board will meet Apr. 18 at 3:30 at the Main Library. The Clark County Board is sponsoring an open house to celebrate National Library Week on April 21st 3-6 pm. Miss Austin has been working on the budget & personnel problems.

Old business: The nominating committee has no one to be chairman.

Book sale committee, ch. Pattie Joy reported it will be held April 27 from 9-3 at the library. This will be three two hour shifts. Members signed up to work.

There has been publicity in the Athens papers and Oco. Enterprise. Posters will be distributed. The committee will decide on pricing.

The copying machine which had been demonstrated was discussed. Virginia Wells moved that the Board purchase this Monroe machine, Pattie Iny seconded. Pattie Iny moved that we authorize Billie Brown and Kathy Ames to decide the best way to calculate the number of copies made & charge for each copy. Motion carried.

Pattie Iny reported that Steve Danner at State Farm Insurance had requested 50 maps to give to new comers who are his customers. Mr Johnson has promised the board the rights to a new county map being made by the N.E. Ga. Planning Commission. We will have to pay the cost of printing. This would make the old maps we have on hand out of date. The board voted to let Mr. Danner have these maps for a contribution.

Miss Austin gave copies of the proposed budget request for the Oconee County libraries to each member. Pattie Iny moved that we accept this budget. Virginia Wells seconded. Motion carried. This budget will be presented to the Bd's of Commission & Education.

Being no further business the meeting was adjourned.

Respectfully submitted,
Caroline Wherry, Sec.

Call Meeting
Oconee Co. Library Board
June 12 1985

Presiding:

Members -
Attending: Joyce Hardigree, Betty Dawson, Mildred Rice,
Dorfe Christopher, Joyce Drayson, Deane Wiley, Virginia Wells,
Miss Austin, Mr. Ames, Bill Wagner, Norman Drayson.

At a call meeting June 12, the Board met with Dick Hall, a representative of the State Department of Education & discussed the process of application for funds from the state for an addition to the Oconee County Library. Mr. Hall outlined step-by-step what would have to be done and the time schedule involved. The state would provide 90% of the cost with local funding amounting to approximately \$60,000. Mr. Wagner, representing the Bd. of Comm., indicated that the county would probably be willing to underwrite this amount until we can raise it from private sources (we would have until July '86 to do this.) The motion was made by Virginia Wells & seconded by Joyce Drayson as follows: The Oconee County Library Bd. approve applying for a state grant for construction of an addition to the present Oconee Co. Lib. with local funding of \$60,000 to be guaranteed by the County Commissioners while the board raises this amount through private subscriptions. ^{Agreed} Motion passed unanimously. Virginia Wells volunteered to chair the building fund committee. All board members will comprise this committee. Mr. Wagner & Norman Drayson also consented to be members of the committee. Motion made by Dorfe Christopher & seconded by

Open Rodriguez: It is the decision of the board
to retain Miles Sheaffer as architect. Motion carried.
Being no further business the meeting was adjourned.

Call Meeting
Oconee County Library Board
July 1, 1985

Presiding: Betty Dawson

Attending: Bellie Brown, Faye Grayson, Joyce Hardziner, Pinky Budd,
Virginia Wells, Sufe Christopher, Mildred Rice, Kathy Ames, Roseanne
Austin, Betty Dawson, Caroline Mieroy, Bill Wagner.

A called meeting of the Oconee County Library Board was held at the library on July 1, 1985. Betty Dawson called the meeting to order and opened with prayer. Miss Austin reported on the progress that she & Kathy Ames have made in starting the paper work on application for funds from the State Department of education for the new addition. This will be due the second week in July.

Architect Miles Sheffer met with us to discuss the needs of the library and give us his ideas on a design to meet these needs.

Kathy Ames outlined the needs to be included in the expansion. The children's department space would be doubled. It would feature a story pit for story hours & crafts. We need to double the adult area also. Reference area would go to 750 sq. ft. with increase in table space. Storage space for periodicals would be expanded. Auditorium space would be doubled & include additional storage. The circulation desk would be more centrally located. The restrooms need to be enlarged.

Mr. Sheffer gave us a rough sketch of what he proposed to do to add on to our existing space. He predicted that construction could probably start by August or September '86 depending on availability of funds. The outside work would be completed before the inside was disrupted, preventing long term close down of the library. The project would probably be concluded in the spring of '87.

Miss Austin read a letter from M. Hall confirming that we need to get in all our application material by Aug. 16, 1985.

Betty asked that we give serious consideration to changing bylaws in order to obtain a library board chairman. Motion made by Virginia Wells & seconded by Joyce Ha digner to notify the members of the board that the bylaws would be amended at the next regular meeting, July 15th, to add one or two new members to the board; one to serve as Chairman & chair the building committee. Motion passed.

Motion made by Joyce Christopher and 2nd by Dinky Budd to contact the following as possibilities as new members of the board: ① Wayne Turnbull ② Sandy McPherson. Motion carried.

Betty announced the following committees:

- ① Brochure: Corinne Steining & Diane Wiley
- ② Special contributions: Joyce Ha digner & Dinky Budd
- ③ Business: Joyce & Norman Drayton
- ④ Civic & Club: ~~Richard~~ Peir & Carolin McHenry
- ⑤ Treasurer of Building Project: Betty Dawson
- ⑥ Draft & letters: Patrice Christopher & Pattie Day
- ⑦ Publicity: Virginia Wells

Being no further business, the meeting was adjourned.

Deoner County Library Board

July 15 1985

Deoner County Library

Presiding: Betty Dawson, Vice-Chairman

Attending: Betty Dawson, Alaine Wiley, Faye Grayson, Virginia Wells, Mildred Rice, Dinky Budd, Doris Christopher, Roxanne Austin, Billie Brown, Mr. Wagner, Caroline McLeary.

The Regular quarterly meeting of the Deoner County Library Board was called to order by Betty Dawson who opened with prayer. The minutes were read, amended & approved.

Virginia Well. Treas., reported a balance of \$2,969.70.

The book sale generated \$289.20. The left-over books were donated to the A.A. U. W. for their sale and Mr. McPherson from Trade-A-Book. The board was thanked for their work and co-operation.

The Commissioners and Board of Education fulfilled our budget requests.

Billie Brown's report:

- ① The copying machine is working well. It is generating enough funds to pay ^{for} the service contract & paper supplies. The Watkinsville Library will retain these funds in a separate bank account.
- ② There are 470 + children registered for the summer reading club.

Miss Austin's report:

- ① Regional Lib. Bd. will meet on July 17, 3:30 pm
- ② She has been working on the budget for the region
- ③ The letters which were written to congress to preserve favorable postal rates for talking books & material for the physically handicapped have been beneficial.

The motion was made by Virginia Wells and 2nd by Deane Wiley to amend the Constitution of the Oco Co Lib. Bd (art. III) to read twelve members (instead of eleven) Motion carried.

Motion made by Gayle Christopher & 2nd by Mildred Rice to add Wayne Turnbull to the board and request approval from the Board of Commissioners & Board of Education. Motion carried. Mr. Turnbull requested a ~~line~~ a stipendation for his joining the board that meeting time be changed. He had voted to retain the meeting time of third Monday each quarter but to meet at night at a time convenient to Mr. Turnbull.

Virginia Wells reported on fund raising. There has been publicity in the Oco. Enterprise and there will be additional articles. A rough total of ^{pledges} ~~contributions~~ thus far is \$13,000 from several different sources. Miss Austin read a resolution of support from the board of commissioners guaranteeing the funds until they can be raised locally. An account for contributions called "Oconee County Library Building Fund" has been opened. Miss Austin reported the site application, preliminary financial application, and draft of the building program have been completed. She & Mrs. Ane will meet with Dick Hall July 19th to be sure all paper work is ready to send to the State Board of Education by Aug. 17th.

The Fall Festival will be Oct. 12th. Deane Wiley & Corinne Stiving were appointed as a festival committee to co-ordinate fund raising efforts at that time.

Being no further business the meeting was adjourned.

(Adjourned)

(Next meeting - Oct. 21st)

Oconee County Library Board
Call Meeting: Aug. 5 1985

Presiding: Betty Dawson

Attending: Betty Dawson, Joyce Hardigner, Diane Wiley,
Corinne Olivering, Patti Day, Carolin Moberg, Kathy Ames,
Roxanne Austin, Billie Brown, & Bill Wagner

Betty Dawson opened our meeting with prayer. There has been a request that the library be used for a voter registration site for Oconee County provided the justice department approves. Mr. Sheffer recommended a paint to use on the overhang. There is a total deposit of \$1183.75 in the building fund. We discussed the breakdown of gift categories and decided to use the same formula as in our previous building program. A coupon will be added to the brochure to be filled out, checking the amount being donated. Miss Austin suggested that we make a decision on Mr. Sheffer's fee - either a lump sum or a percentage of the building's cost. Miss Austin reported on the meeting with Mr. Hall ① The site feasibility is satisfactory ② A new survey may be required ③ An estimate of the fair market value of the library property is being worked on by Virginia Wells. ④ The state of the architect's plans is satisfactory.

Wayne Durnbull's appointment to the board will be voted on by the Boards of Education & Commissioners this week.

Mr. Sheffer presented his preliminary plans.

Kathy Ames summarized the needs to be met in our expansion program. We were given a chart of space requirements by area. It was recommended that we add four computers & our reference materials.

Patti Day moved & Mildred Rice 2nd that we give formal approval to the plan as outlined by Miss Austin, Mr. Ames & Mr. Sheffer. Motion passed.

Mr. Durnbull has requested that we meet at 7:30 pm on the third Monday quarterly.

Being no further business the meeting was adjourned. C. Moberg Sec.

Oconee County Library Board Meeting
Oct. 7 '85

Oconee County Library

Attending: Wayne Ironbull, Virginia Wells, Caroline Mteray,
Patrice Day, Mildred Rice, Corinne Stiving, Betty Dawson,
Joyce Hardigree, Faye Grayson, Kathy Ames, Claire O'Water,
Rayanne Austin, Lin Oden'bal, Kathy Ames

Presiding: Wayne Ironbull

The regular quarterly meeting of the Oconee County Library Board was held Oct. 7 at the library. Wayne Ironbull, ch., called the meeting to order. He introduced Claire O'Water, new staff member from the Regional Library and Lin Oden'bal, new librarian at Bogart, replacing Lily Ragnor Oct. 1. Carol Cooper, who is taking Jane McDonald's place at the Watkinsville library was also introduced to the board.

The minutes were read, amended & approved.
Virginia Wells, Treasurer reported a balance on hand of \$2,482.01.

Miss Austin reported:

- ① The Ga. library Assn. has a section meeting for trustees & friends on Oct. 24-27 at convention center in Augusta. Miss Austin extended an invitation to the board members to attend the workshop and/or luncheon.
- ② The subsidy for free material sent to the ~~handicapped~~ ^{physically impaired} was approved.
- ③ Claire O'Water will be the new staff member from the regional library to work with the branch libraries. Nancy Smith will be in charge of audio-visual services.
- ④ All the deadlines were met on our building program.

Kathy Ames reported

- ① Miles Sheffer has consulted with Mr. Wagner concerning additional land adjoining the library property. A decision on this will be made after we are definitely funded.

② At the Watkinson Library there were 503 children registered in the summer program. There have been movies, story hours & several workshops. The Senior Citizens & kindergartens have used the library. Then are 25-30 new families join each month.

③ Art Kneibbs who works for Baker & Taylor has offered to donate 3 to 5 thousand books to the library for a book sale.

Committee reports

① Personnel - there are two new employees - Carol Cooper
Lori Oden'hal

② Maintenance - grounds look good, overhang still needs attention, cleaning service is satisfactory.

③ Publicity - there have been several articles in paper and the fund raising campaign will be stressed in the next few weeks.

④ Our constitution & by-laws will have to be in line with that of the region. The comm. will work on this.

Old business

① The paper work & applications have gone to the governor. We will know his action on this in December. We need to talk to our legislators & encourage their favorable votes.

New business

① Fall festival - this will be the kick-off for fund raising. We will distribute brochures & have containers for donations. There will be announcement on PA system calling attention to building fund. We will use a thermometer on the library lawn showing progress. There will be a banner across the court house.

② Patti Dwy will be chairman of book sale during the festival selling the book donated by Taylor Baker.

③ We have had two books challenged. The comm. read one of them, a children's book & gave the following ^{recommendation} ~~opinion~~. The book not be removed from the shelf as objectionable; parents must be responsible about what books the child chooses. Corinne Sliving mound & Betty Dawson 3rd

that we accept the comm. recommendation. Motion passed.
A standing comm. on book challenges was established.

- ① Bayle Christopher ② Elaine Wiley ③ Mildred Rice

Alt. Carolyn Mheroy + members of the Regional staff
Motion made by Virginia Wells + 2nd by Patti Sue that
these people serve on the comm. Motion carried.

The quarterly Regional Bd. meeting will be Oct. 17 3:30pm
at the Regional library.

Fund raising update:

- ① Fall Festival kick-off

② Norm Drayton is spear heading business fund raising.
He will send out a solicitation letter. Five team captains
will make follow-up contacts.

- ③ We will hope to have all pledge donations in hand by
June 1

④ We can get a listing of property owners in county & contact
them using a bulk mailing rate.

⑤ We are working up a program to present to civic clubs
asking for financial help.

- ⑥ \$3280.23 has been donated thus far.

The board signed a letter of appreciation to Lilly Raynor.
Being no further business the meeting was adjourned.

C. Mheroy, Sec.

Next meeting ^{Nov.} ~~Nov.~~ 18th 7:30 pm